## **Material Transfer Agreement (MTA) Questionnaire (Outgoing Material – UNM to supply material)**

|  |  |
| --- | --- |
| Date Received: |  |
| Cayuse #: |  |
| *UNM Faculty Name:* |  | | | **Recipient (Company Name, Address, Phone):** |  | | |
| Dept/Phone/email |  | |  | **Scientist Name & Email Address:** |  | | |
| Name of Material (brief description of scientific nature of material): |  | | | Who developed or created the material and how was it funded? |  | | |
| Please describe the intended use of the material/purpose of transfer. | | | |  | | | |
|  | | | | | | YES | NO |
| 1. Are there any invention disclosures or pending patent applications on the material? | | | | | |  |  |
| 1. Is material of human origin? If no, skip to question 3 | | | | | |  |  |
| * 1. Has project been submitted to IRB? | | | | | |  |  |
| * 1. Does project have IRB approval? | | | | | |  |  |
| 1. Has a patent been issued for the material? | | | | | |  |  |
| 1. Is the material a known biohazard? | | | | | |  |  |
| 1. Is the material a select agent? ([Select Agent List](http://www.selectagents.gov/)) If yes, fill out an ECES form.\* | | | | | |  |  |
| 1. Has the material been shipped to the Recipient already? | | | | | |  |  |
| 1. Is the material being shipped outside the US by UNM? If yes, fill out an ECES Form.\* | | | | | |  |  |
| 1. Is the end user of the material located in the US? | | | | | |  |  |
| 1. Will Recipient use material in research funded by industry sponsors? | | | | | |  |  |
| 1. Will Recipient use material in conjunction with materials from other parties? | | | | | |  |  |
| 1. Will Recipient pay for material preparation/shipping costs? | | | | | |  |  |
| 1. Will research involve *in vitro* experiments? (outside a living organism) | | | | | |  |  |
| 1. Will research involve in vivo experiments? (within a living organism) | | | | | |  |  |
| \*An [Export Control Exclusion Screening (ECES) Form](http://researchcompliance.unm.edu/exportcontrol/ecforms) is required if any of the questions with an asterisk contain a “YES” response. | | | | | | | |

**MTAs will not be accepted without this form.**

Please submit to [osp@unm.edu](mailto:osp@unm.edu) or interoffice to the Office of Sponsored Projects, MSC01 1247.