

Helpful tips for an AOR to submit the application in FEMA GO!

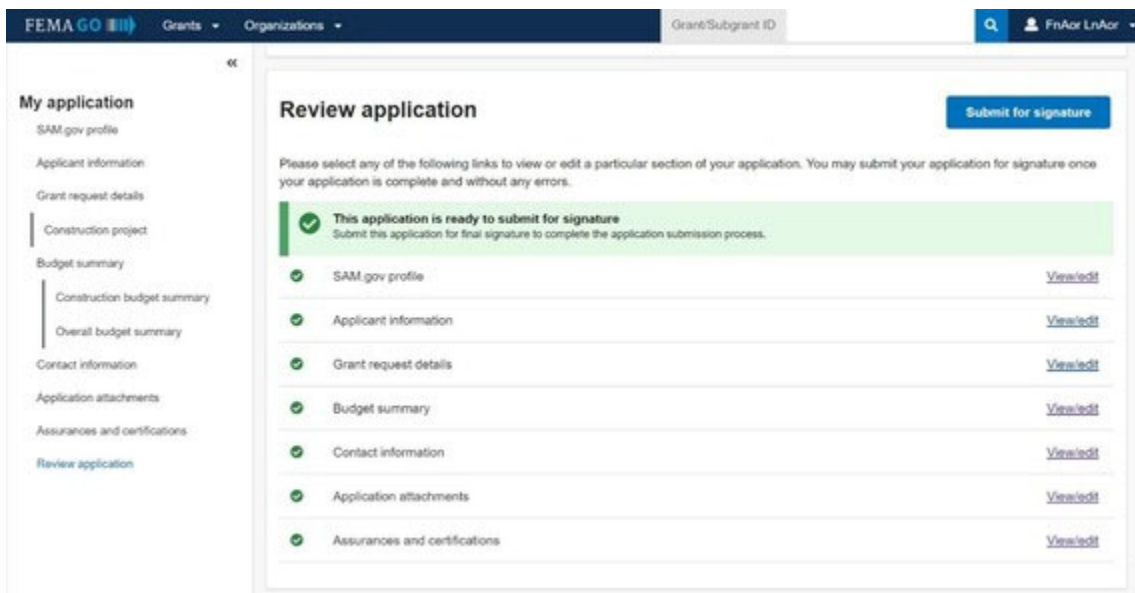
Federal Emergency Management Agency (FEMA) sent this bulletin at 06/06/2023 02:14 PM EDT

2–3 minutes

Dear FEMA Stakeholders,

Are you planning to apply in FEMA GO? Here are **three helpful tips for an AOR** to submit the application!

TIP 1: Select “Review application”. A green check will appear beside all sections of the application that have been completed.



TIP 2: Click “Submit for signature” button

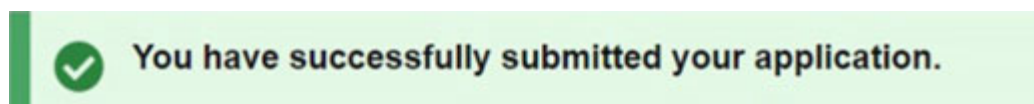
As an AOR click the “Submit for signature” button to confirm your contact information. You must then complete all assurances and

certifications screens that appear.

REMEMBER - Only an **AOR** can sign and submit to FEMA.

TIP 3: The last certification is an “**Authorization to submit application on behalf of applicant organization**”. The **AOR** must check the box and enter the password and click the submit button.

A green banner will appear with the statement "You have successfully submitted your application". This is your verification that the transmission has been successful.



The status of the application should now display “**Submitted to FEMA**”.

My to do list				
Description	Status	Date of status	Due date	Action
EMT-2022-BR-004	Submitted to FEMA	06/05/2023	01/01/2100	Reopen application ▾

Helpful Resources:

<https://go.fema.gov/login> - Access the FEMA GO Portal Login page.

[Application and Subapplication Process](#) user guide - Review the step-by-step user guide or to view the YouTube video [click here](#).

[FEMA GO Startup Guide](#) - Review the guide for step-by-step instructions for how to register in FEMA GO, log-in to the system, manage organizations and manage pending registrations.

[FEMA GO Startup Guide You Tube Video](#) - View the companion video for step-by-step instruction for how to register in FEMA GO.

[SAM.gov](#) - Contact SAM.gov for inquiries about registration, renewal or to make updates to a SAM.gov account.

[GSA Federal Service Desk](#) - Provides additional helpful resources about SAM.gov.

The **FEMA GO Help Desk** provides a direct point of contact for users experiencing technical issues with the system. The FEMA GO Help Desk hours of operation are Monday-Friday from 8 a.m. to 5 p.m. ET. The Help Desk accepts phone call at 1-877-585-3242 and emails at femago@fema.dhs.gov.

Do you know someone else who could use this information? They can [subscribe](#) to receive **FEMA GO updates**.

Thank you,

The FEMA GO Team