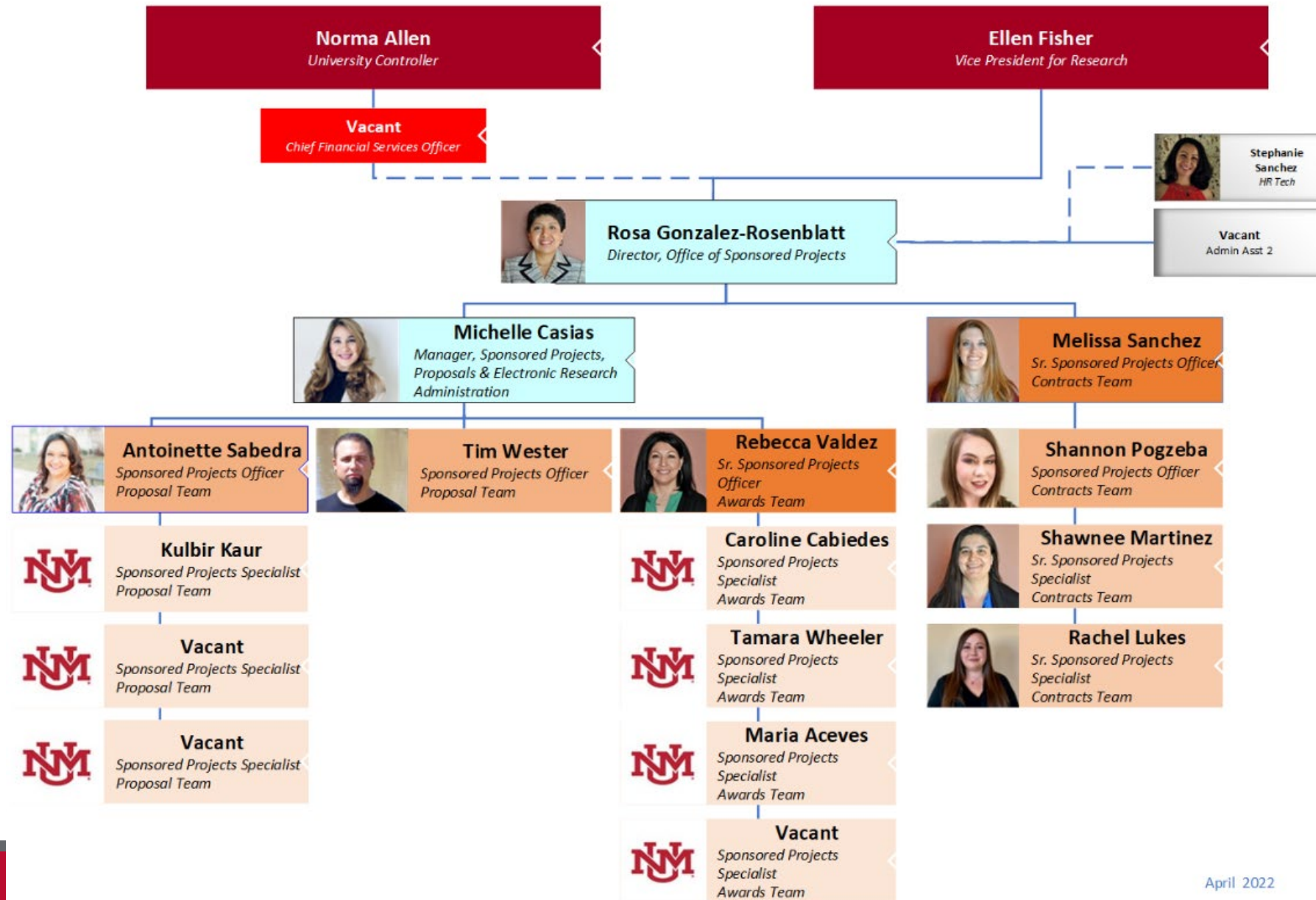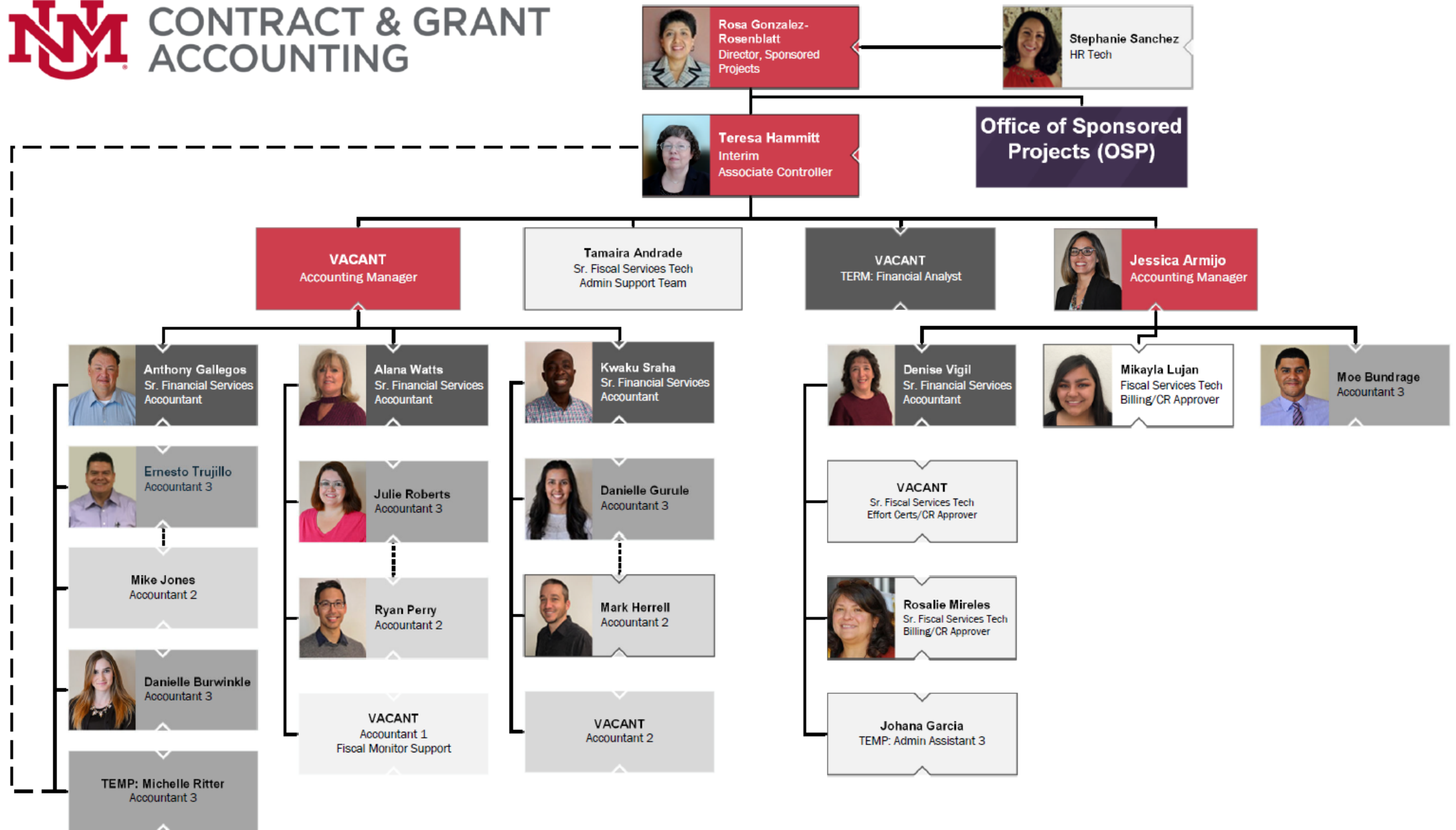**Agenda**

- Announcements

    o Staff updates in OSP, CGA and FRDO (Michelle Casias and Monica Fishel)

    o Important Changes- Post-NCURA Training (Monica Fishel)

    o Sub-award Modification Process Change Implementation (Michelle Casias)

    o Institutional Base Salary Update (Emily Luhman)

    o Effort Reporting (Jessica Armijo)

    o Streamlyne -IRB Training (Linda Mayo)

- Proposal Review Process Overview: Proposal Review - The UNM Way (Antoinette Sabedra)

    o Q&A

OSP Organizational Chart

Norma Allen
University Controller

Ellen Fisher
Vice President for Research

Vacant
Chief Financial Services Officer

Stephanie Sanchez
HR Tech

Vacant
Admin Asst 2

Rosa Gonzalez-Rosenblatt
Director, Office of Sponsored Projects

Michelle Casias
Manager, Sponsored Projects, Proposals & Electronic Research Administration

Melissa Sanchez
Sr. Sponsored Projects Officer Contracts Team

Antoinette Sabedra
Sponsored Projects Officer Proposal Team

Tim Wester
Sponsored Projects Officer Proposal Team

Rebecca Valdez
Sr. Sponsored Projects Officer Awards Team

Shannon Pogzeba
Sponsored Projects Officer Contracts Team

Kulbir Kaur
Sponsored Projects Specialist Proposal Team

Caroline Cabiedes
Sponsored Projects Specialist Awards Team

Shawnee Martinez
Sr. Sponsored Projects Specialist Contracts Team

Vacant
Sponsored Projects Specialist Proposal Team

Tamara Wheeler
Sponsored Projects Specialist Awards Team

Rachel Lukes
Sr. Sponsored Projects Specialist Contracts Team

Vacant
Sponsored Projects Specialist Proposal Team

Maria Aceves
Sponsored Projects Specialist Awards Team

Vacant
Sponsored Projects Specialist Awards Team

CONTRACT & GRANT ACCOUNTING

Rosa Gonzalez-Rosenblatt
Director, Sponsored Projects

Stephanie Sanchez
HR Tech

Teresa Hammitt
Interim Associate Controller

Office of Sponsored Projects (OSP)

VACANT
Accounting Manager

Tamaira Andrade
Sr. Fiscal Services Tech
Admin Support Team

VACANT
TERM: Financial Analyst

Jessica Armijo
Accounting Manager

Anthony Gallegos
Sr. Financial Services
Accountant

Alana Watts
Sr. Financial Services
Accountant

Kwaku Sraha
Sr. Financial Services
Accountant

Denise Vigil
Sr. Financial Services
Accountant

Mikayla Lujan
Fiscal Services Tech
Billing/CR Approver

Moe Bundrage
Accountant 3

Ernesto Trujillo
Accountant 3

Julie Roberts
Accountant 3

Danielle Gurule
Accountant 3

VACANT
Sr. Fiscal Services Tech
Effort Certs/CR Approver

Mike Jones
Accountant 2

Ryan Perry
Accountant 2

Mark Herrell
Accountant 2

Rosalie Mireles
Sr. Fiscal Services Tech
Billing/CR Approver

Danielle Burwinkle
Accountant 3

VACANT
Accountant 1
Fiscal Monitor Support

VACANT
Accountant 2

Johana Garcia
TEMP: Admin Assistant 3

TEMP: Michelle Ritter
Accountant 3

April 2022

Welcome New FRSOs

- ❖ Hannah Yohalem
- ❖ Geoffrey Pollock
- ❖ Marina Todeschini

March 2022 NCURA Conference Updates

NIH Updates:

◦ Changes to the Biographical Sketch and Other Support Format Page

◦ Reminder: FORMS-G Grant Application Forms & Instructions- Effective for due dates on or after January 25, 2022

◦ Expanding Requirement for eRA Commons IDs to All Senior/Key Personnel

◦ Change in Federal-wide Unique Entity Identifier Requirements (UEI)

  ◦ Effective April 4, 2022, the federal government will stop using DUNS

  ◦ Entities registered in SAM will automatically be issued a UEI, which is applicable to all UNM campuses

    ◦ UNM Main Campus UEI: F6XLTRUQJEN4

    ◦ Contact Michelle Casias for the UEIs for Branch Campuses at mcasias1@unm.edu

March 2022 NCURA Conference Updates Cont.

NSF Updates:

◦ Proposal & Award Policies & Procedures Guide (PAPPG) – Anticipated Timeline
  ◦ Spring 2022: Federal Register posting for public comment
  ◦ October 2022: PAPPG posting on NSF website
  ◦ January 2023: PAPPG becomes effective
◦ Proposed Changes to NSF Policies and Procedures
  ◦ Actual certification will be included as part of the Biographical Sketch and Current and Pending Support in SciENcv.
  ◦ Beginning in 2023, NSF will no longer permit submission of the NSF fillable format for biosketches and C&P.
◦ FastLane is going away
  ◦ FastLane is targeted to be removed as a submission option from all funding opportunities by the PAPPG implementation in January 2023.
◦ Reseach.gov Proposal Preparation Tips
◦ NSF Outreach Opportunities: https://nsfpolicyoutreach.com/
  ◦ Spring 2022 NSF Grants Conference – June 6-10

Subaward Modification Process

Process Improvement:

-Using Workflow to submit the requests from the Department to OSP's Award Team

-Reduces duplicated entries of the same information

-System will generate notifications for the PI and research administrator assisting with the action

Timeline:

-March 2022 -Beta Tests started with a small group of research administrators

-April 2022-working to address minor bugs

-May 2022-aiming to go-live with the changes

Contact Rebecca Valdez with questions at rvaldez3@unm.edu

2022 UNM Summer Salary Guidance

Emily Luhman
Office for Academic Personnel

https://oap.unm.edu/resources/summer-research-guidelines/index.html

Please send your questions to faculty@unm.edu.

UNM Effort Certification

Effort Periods Open:
- 202101: Due December 8th, 2021 – Pending 1 Pre-Review & 51 Certifications
- 202101: Opened on March 21st – email went out on Thursday, March 17th with dates
  - Pre-reviews due 4/20/22
  - Certifications due 5/20/22

Website Link: http://cgacct.unm.edu/effort-certification.html

Send Question via Email:
- Main & Branch campuses –maineffortrptng@unm.edu
- HSC campus – HSC-Effort_Reporting@salud.unm.edu

Streamlyne Implementation

Streamlyne IRB Module

❖ Tentative go-live mid- to late-May 2022

❖ Training opportunities for researchers will be posted at: https://irb.unm.edu/events/index.html

❖ Please encourage your Chairs to set up training in April 2022 for this new process by emailing Linda Mayo at petreel@unm.edu

Proposal Review - The UNM Way

well it looks ok from here

OSP Proposal Review

When is a Proposal Review Required

Sponsor Solicitation indicates any of the following:

❑ Required Endorsement by UNM Authorized Official Representative

❑ A budget component is required (even if it is only a total budget amount)

❑ Award will name UNM as the recipient

❑ Requirement to Fiscally Manage Award

❑ Requirement to Submit Financial and Non-Financial Reports

Proposal Review – The UNM Way

Solicited Opportunity – <u>sponsor solicitation/FOA</u>

- ❑ Required Components
    - o Sponsor Solicitation
    - o Statement of Work
    - o Budget spreadsheet
    - o Budget Justification
    - o Other documents as identified in the sponsor guidance
- ❑ Completed Cayuse Record

Proposal Review Process

All proposals on behalf of the University of New Mexico Main and Branch campuses require a review prior to sponsor-imposed deadlines that ensures compliance with 2 CFR 200 Uniform Guidance, Federal Acquisition Regulations (if applicable), University policy, and sponsor proposal instructions.

Proposal Review Process

❑ Requires Proposal Review Appointment - *use scheduling tool to set up appointment*

Schedule Solicited Proposal Review:

[Click Here!]

- o Pre-Proposal/LOI/white paper
- o Proposal to a Federal or Non-Federal Sponsor

NOTE: if the sponsor is not listed in the scheduling tool, but is listed in cayuse, please reach out to OSP@unm.edu, so they can add the sponsor.

❑ Same Day Submission
- o Essential Component Review - *requests for these should be sent to OSPAppointment@unm.edu*

Proposal Review Types

❑Comprehensive Reviews
- o Non-Federal Sponsor – 2 hours
- o Federal Sponsor – 4 hours

❑Essential Component

❑ Proposal Modification Reviews (pre-award notice)
- o Budget Revisions requested by sponsor
- o Just in Time Requests
- o Revisions to proposal documents (narrative, SOW)
- o Requests for completed Representations and Certifications
- o Other requests from sponsor before award notice is issued by sponsor

Sponsor Information

* Sponsor:	University of California-Davis
Funding Opportunity/Sponsor application No:	PAR-22-123
Sponsor Program Name:	Bioengineering Partnerships with Industry (U
Proposal Guideline URL:	https://grants.nih.gov/grants/guide/pa-files/PA
Prime Funding Agency:	National Institutes of Health

Proposal Review Types

❑ Pre-proposal, White Paper, or LOI Reviews

- o Budget required – 2 hours
  - ➢ Total or itemized budget documents
  - ➢ Applicable F&A amount
  - ➢ Salary verification
  - ➢ Rates verification
- o Budget not required – typical review time, 1 hour or less

When is a Proposal Review Required

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❑ A budget component is required (even if it is only a total budget amount)

❑ Award will name UNM as the recipient

❑ Requirement to Fiscally Manage Award

❑ Requirement to Submit Financial and Non-Financial Reports

Compliance Requirements

❏ Conflict of Interest in Research not completed
https://researchcompliance.unm.edu/conflict-of-interest/submit-a-disclosure.html

  o Annual COI

  o PHS/NIH Project Specific*

  o Dept of Energy Project Specific*

❏ Incorrect Indirect Cost Recovery Rate Applied (F&A)
https://osp.unm.edu/pi-resources/index.html

*Must be completed prior to submission of proposal

Compliance Requirements

Subaward vs. Consultant/Vendor Determination

❑Subrecipients

❑Consultant/Vendor

UNM Policy 2470
https://policy.unm.edu/university-policies/2000/2470.html

Uniform Guidance – 2 CFR 200.331
https://osp.unm.edu/pi-resources/subaward.html

Unsolicited Opportunities

Unsolicited Opportunities

Unsolicited Opportunities are non-competitive prospects that might result from a sponsor engaging a P.I. or vice versa for completion of a specific scope of work, but where no formal solicitation has been published for the request of proposals.

If you have an Unsolicited opportunity, submit a form through the button below. Please contact ospappointment@unm.edu with any questions.

Schedule Unsolicited Opportunity Proposal Review:

Click Here!

https://forms.unm.edu/forms/osp_unsolicited_opportunities

OSP Proposal Links

Defining your opportunity - https://osp.unm.edu/proposals/defining-your-opportunity.html

Proposal Review – The UNM Way - https://osp.unm.edu/proposals/proposal-review.html

Scheduling your Review - https://osp.unm.edu/proposals/proposal-review-scheduling-system.html

PI Resources
  o Procedures and Guidelines - https://osp.unm.edu/pi-resources/procedures-and-guidelines.html

Thank you for your time and allowing us to help you get