Agenda

• Announcements
  - Staff updates in OSP, CGA and FRDO (Michelle Casias and Monica Fishel)
  - Important Changes- Post-NCURA Training (Monica Fishel)
  - Sub-award Modification Process Change Implementation (Michelle Casias)
  - Institutional Base Salary Update (Emily Luhman)
  - Effort Reporting (Jessica Armijo)
  - Streamlyne -IRB Training (Linda Mayo)

• Proposal Review Process Overview: Proposal Review - The UNM Way (Antoinette Sabedra)
  - Q&A
Welcome New FRSOs

- Hannah Yohalem
- Geoffrey Pollock
- Marina Todeschini
March 2022 NCURA Conference Updates

NIH Updates:

◦ Changes to the Biographical Sketch and Other Support Format Page
◦ Reminder: FORMS-G Grant Application Forms & Instructions- Effective for due dates on or after January 25, 2022
◦ Expanding Requirement for eRA Commons IDs to All Senior/Key Personnel
◦ Change in Federal-wide Unique Entity Identifier Requirements (UEI)
  ◦ Effective April 4, 2022, the federal government will stop using DUNS
  ◦ Entities registered in SAM will automatically be issued a UEI, which is applicable to all UNM campuses
    ◦ UNM Main Campus UEI: F6XLTRUQJEN4
    ◦ Contact Michelle Casias for the UEIs for Branch Campuses at mcasias1@unm.edu
March 2022 NCURA Conference Updates Cont.

**NSF Updates:**
- Proposal & Award Policies & Procedures Guide (PAPPG) – Anticipated Timeline
  - Spring 2022: Federal Register posting for public comment
  - October 2022: PAPPG posting on NSF website
  - January 2023: PAPPG becomes effective
- Proposed Changes to NSF Policies and Procedures
  - Actual certification will be included as part of the Biographical Sketch and Current and Pending Support in SciENcv.
  - Beginning in 2023, NSF will no longer permit submission of the NSF fillable format for biosketches and C&P.
- FastLane is going away
  - FastLane is targeted to be removed as a submission option from all funding opportunities by the PAPPG implementation in January 2023.
- Research.gov Proposal Preparation Tips
- NSF Outreach Opportunities: [https://nsfpolicyoutreach.com/](https://nsfpolicyoutreach.com/)
  - Spring 2022 NSF Grants Conference – June 6-10
Subaward Modification Process

Process Improvement:
- Using Workflow to submit the requests from the Department to OSP’s Award Team
- Reduces duplicated entries of the same information
- System will generate notifications for the PI and research administrator assisting with the action

Timeline:
- March 2022 - Beta Tests started with a small group of research administrators
- April 2022 - working to address minor bugs
- May 2022 - aiming to go-live with the changes

Contact Rebecca Valdez with questions at rvaldez3@unm.edu
2022 UNM Summer Salary Guidance

Emily Luhman
Office for Academic Personnel

https://oap.unm.edu/resources/summer-research-guidelines/index.html

Please send your questions to faculty@unm.edu.
UNM Effort Certification

Effort Periods Open:
- 202101: Due December 8th, 2021 – Pending 1 Pre-Review & 51 Certifications
- 202101: Opened on March 21st – email went out on Thursday, March 17th with dates
  - Pre-reviews due 4/20/22
  - Certifications due 5/20/22

Website Link: [http://cgacct.unm.edu/effort-certification.html](http://cgacct.unm.edu/effort-certification.html)

Send Question via Email:
- Main & Branch campuses – [maineffortrptng@unm.edu](mailto:maineffortrptng@unm.edu)
- HSC campus – [HSC-Effort_Reporting@salud.unm.edu](mailto:HSC-Effort_Reporting@salud.unm.edu)
Streamlyne Implementation

Streamlyne IRB Module

- Tentative go-live mid- to late-May 2022
- Training opportunities for researchers will be posted at: [https://irb.unm.edu/events/index.html](https://irb.unm.edu/events/index.html)
- Please encourage your Chairs to set up training in April 2022 for this new process by emailing Linda Mayo at petreel@unm.edu
Proposal Review - The UNM Way

Well it looks ok from here.

OSP Proposal Review
When is a Proposal Review Required

Sponsor Solicitation indicates any of the following:

- Required Endorsement by UNM Authorized Official Representative
- A budget component is required (even if it is only a total budget amount)
- Award will name UNM as the recipient
- Requirement to Fiscally Manage Award
- Requirement to Submit Financial and Non-Financial Reports
Proposal Review – The UNM Way

Solicited Opportunity – sponsor solicitation/FOA

- Required Components
  - Sponsor Solicitation
  - Statement of Work
  - Budget spreadsheet
  - Budget Justification
  - Other documents as identified in the sponsor guidance

- Completed Cayuse Record
Proposal Review Process

All proposals on behalf of the University of New Mexico Main and Branch campuses require a review prior to sponsor-imposed deadlines that ensures compliance with 2 CFR 200 Uniform Guidance, Federal Acquisition Regulations (if applicable), University policy, and sponsor proposal instructions.
Proposal Review Process

- Requires Proposal Review Appointment - *use scheduling tool to set up appointment*
  - Pre-Proposal/LOI/white paper
  - Proposal to a Federal or Non-Federal Sponsor

*NOTE:* if the sponsor is not listed in the scheduling tool, but is listed in cayuse, please reach out to OSP@unm.edu, so they can add the sponsor.

- Same Day Submission
  - Essential Component Review - *requests for these should be sent to OSPAppointment@unm.edu*
Proposal Review Types

- Comprehensive Reviews
  - Non-Federal Sponsor – 2 hours
  - Federal Sponsor – 4 hours

- Essential Component

- Proposal Modification Reviews (pre-award notice)
  - Budget Revisions requested by sponsor
  - Just in Time Requests
  - Revisions to proposal documents (narrative, SOW)
  - Requests for completed Representations and Certifications
  - Other requests from sponsor before award notice is issued by sponsor
Proposal Review Types

- Pre-proposal, White Paper, or LOI Reviews
  - Budget required – 2 hours
    - Total or itemized budget documents
    - Applicable F&A amount
    - Salary verification
    - Rates verification
  - Budget not required – typical review time, 1 hour or less
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Compliance Requirements

- Conflict of Interest in Research not completed
  https://researchcompliance.unm.edu/conflict-of-interest/submit-a-disclosure.html
  - Annual COI
  - PHS/NIH Project Specific*
  - Dept of Energy Project Specific*

- Incorrect Indirect Cost Recovery Rate Applied (F&A)
  https://osp.unm.edu/pi-resources/index.html

*Must be completed prior to submission of proposal
Compliance Requirements

Subward vs. Consultant/Vendor Determination

- Subrecipients
- Consultant/Vendor

UNM Policy 2470
https://policy.unm.edu/university-policies/2000/2470.html

Uniform Guidance – 2 CFR 200.331
https://osp.unm.edu/pi-resources/subaward.html
Unsolicited Opportunities

Unsolicited Opportunities are non-competitive prospects that might result from a sponsor engaging a P.I. or vice versa for completion of a specific scope of work, but where no formal solicitation has been published for the request of proposals.

If you have an Unsolicited opportunity, submit a form through the button below. Please contact ospappointment@unm.edu with any questions.

Schedule Unsolicited Opportunity Proposal Review:

https://forms.unm.edu/forms/osp_unsolicited_opportunities
OSP Proposal Links

Defining your opportunity - https://osp.unm.edu/proposals/defining-your-opportunity.html
Scheduling your Review - https://osp.unm.edu/proposals/proposal-review-scheduling-system.html

PI Resources
- Procedures and Guidelines - https://osp.unm.edu/pi-resources/procedures-and-guidelines.html
Thank you for your time and allowing us to help you get to the finish line.