Overview of Research Support Offices and Networking Event

RAN September 2021
RA Symposium Registration is OPEN!

- Event Page:
  - https://research.unm.edu/events/rasymposium2021

- Registration Link:
  - https://esurvey.unm.edu/opinion/s?s=141602
Agenda

- Office Overviews/Updates
  - Faculty Research Development Office (FRDO)
  - Office of Sponsored Projects (OSP)
  - Contract & Grant Accounting (CGA)

- Networking Event - Breakout Rooms
Faculty Research Development Office and Network

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FRDO's Mission

1. Enable faculty to obtain external funding
2. Help implement OVPR campus research initiatives
FRDO | What We Do:

- Finding Funding
- Research Development
- Proposal Development
- Coordinating Limited Competitions
- Seminars & Workshops
How to Contact FRDO:

- Web: https://frdo.unm.edu
- Email: frdo@unm.edu
- Twitter: https://twitter.com/unmfrdo
- Request proposal support: https://researchsupport.unm.edu
OSP's Mission

1. **Provide** the research community with professional expertise and quality customer service in the pursuit and management of external funding.

2. **Deliver** efficient and effective procedural and system enhancements to processes in a way that minimize administrative burden.

3. **Ensure** that Sponsored Projects meet all applicable regulatory compliance requirements associated with applying for and accepting external funding.
OSP | What We Do:

- **Systems Management** (Cayuse, Research Suite, & Sponsor Portals)
- **Proposal Review and Submission**
- **Authorized Organizational Representative**
- **Review Terms & Conditions of Awards**
- **Coordinates Compliance**
- **Contract Negotiations**
- **Route Awards to Signatory Authority**
- **Official Point of Contact with Sponsors on Changes that Require Authorization**
Website Updates and Other Useful Info

- Home Page: [https://osp.unm.edu/index.html](https://osp.unm.edu/index.html)
  - Sign-up for RAN Listserv
  - OSP/CGA Newsletter & Past RAN Training Videos
- Proposal Tab:
  - Defining your Opportunity
  - Proposal Review-The UNM Way
  - Schedule a Proposal Appointment
How To Contact Us

Email: General osp@unm.edu
- Proposals: ospappointment@unm.edu
- Awards: awards@unm.edu
- Contracts: ospcontracts@unm.edu

Phone: 277-4186

Twitter: @OSPUNM1

MS Teams: https://osp.unm.edu/contact-osp/index.html
CGA's Mission

Customer Support
- PI's
- Department Administrators

Compliance
- UNM Policy
- Federal Regs (UG)
- State Law
- Agency T&C's
CGA | What We Do

- Award and Index Setup (Banner)
- Review and Approve Expenditures for Compliance
- Subrecipient Monitoring
- Submit Invoices to Sponsors (Including Cash Draws)
- Cash Management and Collections
- Preliminary Point of Contact for Post Award Actions
- Prepare and Submit All Financial and Non-Technical Reports
- Effort Certification Setup and Support
- Closeout of Award
Website Updates and Other Useful Info

- **Home Page**
  - Award Tools (Quick Links)
  - Communication Channels: C&G/OSP Newsletters and Twitter Feed

- **Resources Tab**
  - Policies
    - UNM, Federal, Agency quick links
  - Department Resources
    - **New Awards** – Post-award meeting overview and PI checklist
    - **Monitoring Awards** - Burn rate calculator/spending monitor
    - **Monitoring Subawards** – Invoice review checklist, burn rate template, tracking budget revisions
    - **Closeouts** – Timeline and department closeout checklist
How To Contact Us

Email: indexcga@unm.edu

Phone: 277-4721

Twitter: @UNMCGA

MS Teams: https://cgacct.unm.edu/contact-us/index.html
Networking and Breakout Rooms

- UNM RAN Bio Book
  - https://docs.google.com/presentation/d/119KlqZkl2yU5KNvRuHv13B-DNK5o26u79hxb71-Rj0Y/edit?usp=sharing

- Topics of discussion for breakout rooms
  - Name, position, and academic unit
  - What value do you bring to the research enterprise @ UNM?
  - What do you hope to gain from participating in the Research Administrators Network (RAN)?
THANK YOU FOR ATTENDING!

QUESTIONS??